

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, May 13, 2010
7:00 p.m.

Cary Area Library
Meeting Room
1606 Three Oaks Road

MINUTES

Amended 6/16/10- a comma was missing in the roll call between Kalchbrenner and Lee

1. Call to order, Margaret Myers, Board President - Library Board President Margaret Myers called the meeting to order at 7:03 p.m.
2. Roll call, Rebecca Lee, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Rebecca Lee and Margaret Myers. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
 - a. Regular Board meeting April 8, 2010 - Present were Library Trustees Tom Garvin, Barb Kalchbrenner Rebecca Lee and Margaret Myers. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
4. Communications
 - a. Energy Audit Company -
Diane did not have success in contacting another company but did a fast facts to poll other libraries. Mt Prospect had Harnetech do one; Dundee was considering using Harnetech for an audit.
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported the library opened with a balance of \$1,867,000.00. We received \$2584.63 in Personal Property Replacement Taxes and one \$650.00 impact fee. No per capita received yet. Taxes will start to be received this month but won't show on the books until July for the new fiscal year. Lee motioned to accept the treasurer's report, Garvin seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. April 2010 - Kalchbrenner presented the board with a total of \$192,439.08 in bills, payroll and transfers to be approved. Larger bills included bills to CDW Government (\$3,430.32), Tiger Direct (\$1,575.36) and MNJ Technologies (\$2,417.44) for automation purchases of computers, server pieces and thermal receipt printers. Double S. Janitorial did the library windows and Landsno has resumed mowing and did some mulching. Lee motioned to approve paying the bills, Garvin seconded. On roll call all ayes, motion approved. Jan Polep entered the meeting at 7:30 p.m.
7. Librarian's report
 - a. April statistics – the months statistics were presented
 - b. Dept. news – the months department news was presented
 - c. Director's report

8. **Unfinished Business** - There was no unfinished business

9. **New business**

- a. **Preliminary budget information** - Diane has started working on the next budget. According to the figures from the county there is very little increase over last year. The health insurance is going up 28% but in changing deductibles and co pays Diane got it down to a 9% increase. She wants to schedule a Finance Committee Meeting for Wednesday, June 2 at 6:30 with dinner provided. We also know we will receive the omitted taxes from last year in the amount of \$103,181,80 but those funds will be divided per the levy for the year they should have been received. One major item to add to the budget will be repairing the sidewalk walkway from the parking lot.

10. **Any and all other business the Board may wish to discuss** - Diane briefed the board about the injury claim we filed with IRMA. A patron said he fell in the bathroom (he called 911 on his cell) and is requesting we cover his surgery costs. Our insurance company said we are not liable since no other witness was present. He has retained an attorney and we are letting our insurance company handle it. Jan Polep gave an updated report about North Suburban Library System's pending shutdown due to lack of funds from the state. There is a possibility of merging with Dupage Library System to help cover costs and share van delivery.

11. **Adjourn** - Lee motioned to adjourn; Garvin seconded. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary