

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

**Thursday, September 9, 2010
7:00 p.m.**

**Cary Area Library
Meeting Room
1606 Three Oaks Road**

MINUTES Corrected 10/15/10

1. Call to order, Margaret Myers, Board President – Library Board President Margaret Myers called the meeting to order at 7:00 pm
2. Roll call, Rebecca Lee, Secretary - Present were Library Trustees Barb Kalchbrenner, Scott Migaldi, Margaret Myers, Gary Neudahl and Jan Polep. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long. In the absence of Rebecca Lee Jan Polep was asked to be Secretary pro tem.
3. Approval of board minutes from:
 - a. Regular Board meeting August 12, 2010 - The minutes from August 12, 2010 were reviewed. Kalchbrenner motioned to approve the minutes, Neudahl seconded. On roll call Kalchbrenner, Neudahl and Polep aye, Migaldi and Myers abstained. Motion approved.
4. Communications
 - a. Budget and Appropriations Ordinance Hearing - There were no members of the public in attendance for the hearing
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported the library opened with \$2,232,200. We received more real estate taxes from Lake and McHenry along with \$241.56 in Personal Property Replacement Taxes. There was a meeting room fee payment of \$260.00 for the summer Young Rembrandts classes. We have received 30% of interest projected for the year. The ending month balance was \$2,201,500. Polep motioned to accept the treasurers report, Migaldi seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. August 2010 – Kalchbrenner presented the board with bills totaling \$145,449.21. Larger bills included \$958 to Sherman Mechanical for 2 new thermostats, a deposit of \$2980 to Meilahn Manufacturing for new DVD drawers, \$240 to Huemann Water for softener salt, \$2241.00 to CL Graphics for the fall newsletter and partial audit payment to Sue Coen. Polep motioned to approve paying the bills, Migaldi seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. August statistics- the August statistics were presented
 - b. Dept. news – the Dept. news was presented
 - c. Director's report

8. Unfinished Business

- a. Discuss and approve sidewalk replacement plan - *Diane* asked if the board wants to table the project, cancel it or go ahead. She suggested making the motion to just prepare and put the project out for bid to see what kind of pricing we would get. The board will not have to accept the bids if they don't want. Polep motioned to approve preparing a bid package, Kalchbrenner seconded. On roll call all ayes, motion approved. Diane will ask Bob to help prepare the bid package.

9. New business

- a. Discuss and approve changes to working budget - Due to the staffing changes Diane had mentioned she has made adjustments within the salary lines to move the 2 positions from the MLS line to 4 positions to the clerical line. The changes also affect FICA, IMRF and insurance lines (none of the 4 part time positions qualify for insurance). The net effect is approximately \$7,832.90 less on the overall budget. This does not change the B & A ordinance. After discussion Migaldi motioned to approve the staffing changes to Adult Services and request the director to update the working budget, Neudahl seconded. On roll call all ayes, motion approved.
- b. Discussion and Approval of Ordinance 10-9-1 Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2010/2011 - This is the annual ordinance that sets the spending limits for the current budget. Polep motioned to approve Ordinance 10-9-1, Migaldi seconded. On roll call all ayes. Motion approved.
- c. Discuss and approve Resolution 10-09-A Resolution Determining Amount of Money Estimated to be Necessary to be Raised by Taxation for the 2010/2011 Fiscal Year - This item was tabled until the October meeting.

10. Any and all other business the Board may wish to discuss - Karen asked if we could administer the School Facilitator's group funds? This was a network group through NSLS who used to collect the dues and pay presenters. Karen has discussed this with the auditor and bookkeeper and it would be easy to set up a sub account for the in and outs of this account for the next year. The board was OK with us handling that account. Jan also gave an update about NSLS; the merger meeting didn't happen. They still don't have a realtor and they are thinking of having an online auction for what's left in the building.

11. Adjourn - The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary