

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, December 9, 2010
7:00 p.m.

Cary Area Library
Meeting Room
1606 Three Oaks Road

MINUTES Corrected 1-17-11

1. Call to order, Margaret Myers, Board President – Library Board President Margaret Myers called the meeting to order at 7:01 p.m.
2. Roll call, Rebecca Lee, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, Margaret Myers, Jan Polep. Also present were Library Director Diane McNulty, Administrative Assistant Karen Long and Cary Board Trustee **Rick** Dudek. In the absence of Rebecca Lee, Jan Polep was appointed Secretary Pro tem.
3. Approval of board minutes from:
 - a. Regular Board meeting November 11, 2010 - McNulty asked that the date on the agenda for this meeting should be corrected to 12/9/10, not 2009. The minutes from November 11, 2010 minutes were reviewed. Garvin motion to approve the minutes, Kalchbrenner seconded. On roll call all ayes, motion approved.
4. Communications
 - a. Village of Cary Mayor, Tom Kierna – **Rick** Dudek from the Cary Village Board presented a check for the impact fees for the Spectrum Assisted Living Facility that is being built at Silver Lake Road and Three Oaks Road. The check was for \$10,000. Gary Neudahl entered the meeting at 7:15 p.m.
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported that the library opened with a balance of \$2,710,700. McHenry county taxes are done; one more Lake County plus the interest statements are left. Not as many bills this month. She questioned whether the check received tonight goes in impact fees? The month ended with a balance of \$2,600,300.00. Migaldi motioned to accept the treasurer's report, Garvin seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. November 2010 - Kalchbrenner presented checks and transfer totaling \$177,720.00 with \$150,000.00 of it in the transfer check. We paid \$1080.00 to Alliance Entertainment for DVDs and CDs, \$2240.71 to CL Graphics for the winter newsletter, and \$1875.00 to Rob Zschernitz for computer consulting. Neudahl motioned to approve paying the bills, Polep seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. November statistics- the months statistics were presented
 - b. Dept. news – the department news was presented
 - c. Director's report
8. Unfinished Business - There was no unfinished Business.

9. **New business** - Diane said she will start accepting petitions on Monday. She needs Rebecca to sign a form to deputize staff to accept petitions but since she is absent Diane will have Margaret sign the form.

10. **Executive Session**

- a. **Review executive session minutes** - Migaldi motioned to go into executive session to review executive session minutes, Kalchbrenner seconded. On roll call all ayes, motion approved. The meeting went into executive session at 8:05 p.m. The meeting resumed at 8:07p.m. Garvin motioned to approve and open the minutes from Executive Session on July 8, 2010, Neudahl seconded. On roll call Garvin, Kalchbrenner, Myers and Polep aye, Migaldi and Neudahl abstained. Motion approved.

11. **Any and all other business the Board may wish to discuss** - The food donations have been consistent for the food pantry and our angel tree is benefiting the animal shelter in Huntley. Diane and Karen have received multiple thanks from members of the staff on the board policy change to pay them if they are scheduled to work on a holiday we are closed. Jan reported the online auction will be over on Monday for NSLS.

12. **Adjourn** - The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary