

**CARY AREA PUBLIC LIBRARY DISTRICT  
BOARD MEETING**

**COMMITTEE OF THE WHOLE  
FINANCE COMMITTEE**

**Wednesday, June 17, 2010  
6:30 p.m.**

**Cary Area Library  
1606 Three Oaks Road**

**MINUTES**

1. Call to order, Barbara Kalchbrenner, committee chair - Chair Barb Kalchbrenner called the meeting to order at 6:35 p.m.
2. Roll call - Present were Library Trustees Tom Garvin, Rebecca Lee, Barb Kalchbrenner, Scott Migaldi, Margaret Myers, Gary Neudahl and Jan Polep. Also present were Library Director Diane McNulty, Administrative Assistant Karen Long and newly retired Charlotte Kott.
3. Discuss the preliminary budget for FY 2010-2011 - Diane reported changes she made to the budget since the last meeting. She had not taken Charlotte off the salary line (but had bumped up Jane with a raise) so the salary line was down along with the FICA and IMRF that are tied to the salaries. This brought the bottom line to \$85,000 under (including the extra amount of omitted taxes). The question was asked could we use Special Reserve funds for ILL? Diane didn't think so. She had lowered the database line but is now thinking we should add some due to the anticipated rise in cost of Novelist. There is now a 4144 line for ILL delivery with an amount of \$22,000 to hopefully cover van delivery through next June. But with all the uncertainty with NSLS it was decided to increase contingency to \$15,000 from the normal \$2,000. There is now an amount in the furniture line for more DVD drawers. She still does not have final numbers for the garden/landscaping but it will all come out of special reserve. The issue of just replacing the sidewalk vs. replacing and adding heating coils was discussed and it was decided to wait until Diane had firm prices and do a resolution to spend the money instead of trying to put it in the budget. It was recommended to bring the budget as is to the July 8<sup>th</sup> board meeting with the changes discussed above to the contingency line, salary, van delivery and database changes.
4. Approve amended Prevailing wage ordinance - Diane did some research into the change in the prevailing wage ordinance. The changes were made to the IL Statutes and amendments; they do not affect the ordinance itself. So the ordinance voted upon at the June 7, 2010 meeting is ok and just needs to be signed.
5. Any and all other business the Board may wish to discuss - Diane completed the online Freedom of Information Act officer training and has a certificate to prove it. Diane also completed the Open Meeting Act training online. The latest from NSLS was the possibility of LSTA money to help fund the van delivery. Directors are being asked to send letters to Ann Craig at the State Library to support this idea.

6. Adjourn - The meeting adjourned at 8:00 p.m.

Respectfully submitted,

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Administrative Assistant

Reviewed by,

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Chair