

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

**Thursday, August 11, 2011
7:00 p.m.**

**Cary Area Library
Meeting Room
1606 Three Oaks Road**

MINUTES

1. Call to order, Margaret Myers, Board President - Library Board President Margaret Myers called the meeting to order at 7:00 p.m.
2. Roll call, Jan Polep, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, Margaret Myers and Jan Polep. Also present were Library Director Diane McNulty, Administrative Assistant Karen Long and Jamie Zaura from SRBL Architects.
3. Approval of board minutes from:
 - a. Regular Board meeting July 14, 2011 - The minutes from July 14, 2011 were reviewed. Kalchbrenner noted in Item #9 the word develop is misspelled. Migaldi motioned to approve the minutes as corrected, Polep seconded. On roll call all ayes, motion approved.
4. Communications
 - a. Awarding of sidewalk project bid - Jamie Zaura of SRBL Architects had a recommendation letter that Diane had distributed to the trustees before the meeting. Jamie then explained why the bids might be higher than estimated. Garvin motioned that we rebid the project with the added condition of substantial completion by Oct 15th with a 2 week bid window. Kalchbrenner seconded. On roll call all ayes, motion approved.
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported we opened the month with \$2,569,500.00. The report reflects the taxes collected from McHenry and Lake Counties in May, June and July and that accounts for 49% of the taxes we will receive. There was a \$2000 grant from Target for the Peek A Book kiosk, Non Resident fees of \$365.56 and a check from Young Rembrandts for \$315.00 that covers classes from Jan through July. The month ended with a balance of \$2,455,100.00. Motion made by Migaldi to accept the Treasurer's Report, Garvin seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. July 2011 - Kalchbrenner presented bills and transfers totaling \$176,166.72. Checks included \$120.00 to Fox River Glass for fixing a window in the meeting room, \$1,500.00 to Mango Languages for Little Pim which is a children's language learning database, \$1,445.75 to TBS for the PCounter renewal, \$2,100.00 to A to Z Databases that will replace Reference USA, \$6,416.00 to MNJ Technologies for 7 new computers for the public, \$2,416.57 to TigerDirect for 6 new laptops and \$940.00 to the Village of Cary for the permit for the sidewalk project. Scott questioned duplicate check #17038 to ATT (report showed 2 payments on same check number). Karen will remove the duplicate check. Migaldi motioned to approve paying the bills pending the correction to ATT check, Garvin seconded. On roll call all ayes, motion approved.

b.

7. Librarian's report

- a. July statistics – the July statistics were presented
- b. Dept. news – the department news was presented
- c. Director's report
- d. Annual statistics- based on the new calculations from the latest census the district's population is now 28,245.

8. Unfinished Business - there was no unfinished business.

9. New business - Diane reminded the trustees that ILA early bird registration is in 2 weeks and she will send info on the upcoming bid meeting after contacting Susan and Rebecca as to their availability on the 31st of August.

10. Any and all other business the Board may wish to discuss - Margaret went to a trustee program at Dominican last month.

11. Adjourn - Migaldi motioned to adjourn the meeting; Kalchbrenner seconded. The meeting adjourned at 8:34 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary