

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

**Thursday, March 10, 2011
7:00 p.m.**

**Cary Area Library
Meeting Room
1606 Three Oaks Road**

MINUTES

1. Call to order, Margaret Myers, Board President - Library Board President Margaret Myers called the meeting to order at 7:00 p.m.
2. Roll call, Rebecca Lee, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, Margaret Myers, Jan Polep. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long and Susan Brabeck. In the absence of Rebecca Lee Jan Polep was appointed secretary pro tem.
3. Approval of board minutes from:
 - a. Regular Board meeting February 10, 2011 - The minutes from February 10, 2011 were reviewed. Gary Neudahl entered the meeting at 7:02 p.m. Garvin noted one typo to correct; there were 2 zero's missing on the balance of funds in paragraph #5. Garvin motioned to approve the minutes as corrected, Polep seconded. On roll call Garvin, Migaldi, Myers, Neudahl and Polep ayes, Kalchbrenner abstained. Motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported that the month opened with a balance of \$2,368,300.00. We are two thirds through the fiscal year. There were no Non-Resident renewals. We received \$711 from the Friends for AWE computer for Youth Services. The month closed with balance of \$2,253,700.00. Migaldi motioned to approve the treasurer's report, Neudahl seconded. On roll call, all ayes. Motion approved.
6. Approval of bills
 - a. January 2011 - Kalchbrenner presented the board with checks, payroll and transfer checks in the amount of \$183,053.86. Larger bills included \$950 for the movie license renewal, \$1,875.00 to Rob Zschernitz for computer consulting, \$1,238.85 to Sterling Services for carpet cleaning and \$3,985.00 to E. Carlson for the February plowing. This payment will go over the budget amount but not the appropriated amount so any remaining bills for snowplowing will come out of contingency. Polep motioned to approve paying the bills, Kalchbrenner seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. February statistics – the month's statistics were presented
 - b. Dept. news – the department news was presented
 - c. Director's report

8. Unfinished business –

- a. **Library Week** - Diane had looked at bags for a giveaway but can't get them in time. So we will order small journal books (4x3) with front closure and imprint.
- b. **Discussion and acceptance of proposal for sidewalk design and bid services** - Diane did contact 2 other companies to get pricing on bid services. One declined and the other submitted a proposal that was almost the same price as the bid from SRBL Architects; there was less than 10% difference. Garvin motioned to accept the proposal from SRBL Architects for \$9,690.00, Migaldi seconded. On roll call all ayes, motion approved.

9. New business

- a. **Community Showcase Review** - Chamber said they had 1400 attendees. Only had 3 non-positive comments (not enough large print, not liking the new online catalog, not enough/too much foreign films). We gave away pencils. There were lots of questions about ebooks.
- b. **Discuss Per Capita Grant Requirements** - Diane will be printing out Chapter 2 of "Serving our Public" for a future meeting to review. Also will need to review library finance and possible funding opportunities.

10. **Any and all other business the Board may wish to discuss** - On the merger site there are names up for selection as the new name of the merged library systems. There will be a meeting on Monday March 14th to explain the process to date. NSLS will be meeting with the realtor for their property later that evening. There will also be a discussion about returning the funds donated by the libraries when there was no funding.

11. **Adjourn** - The meeting adjourned at 8:07p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary