

# CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, January 10, 2008  
7:00 p.m.

Cary Area Library  
Meeting Room  
1606 Three Oaks Road

## Minutes

1. Call to order, Tom Garvin, Board President – Board President Tom Garvin called to order at 7:02 p.m.
2. Roll call, Margaret Myers, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Rebecca Lee, Scott Migaldi, John Morrison and Margaret Myers. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
  - a. Regular Board meeting December 13, 2007 - The minutes from December 13, 2007 were reviewed. Myers motioned to accept the minutes, Lee seconded. On roll call Garvin, Kalchbrenner, Lee, Morrison and Myers aye, Migaldi abstained. Motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported the library opened the month with \$2,413,300.00. We received the Youth Services grant month in the amount of \$4900.00. Most of the real estate taxes have been received and we received \$249.00 in non resident fees. There were \$2500 in fines received for the month. We are halfway through the fiscal year and all line items seem to be on track. The month ended with a balance of \$2,339,900.00. Migaldi motioned to accept the treasurer's report, Neudahl seconded. On roll call all aye, motion approved.
6. Approval of bills
  - a. December 2007 - Kalchbrenner presented the board with bills totaling \$91,727.91 with an additional \$10,263.41 in checks written after the bookkeepers visit for a total of \$101,991.32. Larger bills included \$1400 to E. Carlson for Decembers snow plowing and salting, CCS for a total of \$4825.35 and MNJ Technologies \$1,056.98 for equipment for the new T1 line to be installed in January. Migaldi motioned the pay the bills, Kalchbrenner seconded. On roll call all ayes, motion approved.
7. Librarian's report
  - a. December statistics- The Director reported the month's statistics.
  - b. Dept. news – The Director reported the Department news.
  - c. Director's report

8. Unfinished Business

- a. Long Range Planning Committee update - Diane passed out the goals created at the last meeting. These will be given to staff at the meeting tomorrow for them to work on activities. Some items had objectives missing; Diane asked if she should have staff complete them? The board said for them to go ahead.
  - b. Closing Saturday July 5, 2008 - Diane did ask through the listserve whether libraries who are already closed Friday the 4<sup>th</sup> and Sunday the 6<sup>th</sup> would also close the 5<sup>th</sup> and most will be open. The board felt that we should be open as well.
9. New business - Diane had a tuition reimbursement request from a staff member for her fall class. The staff member asked if the reimbursement could be what she actually paid to the College of Dupage as opposed to the equivalent of the rate at McHenry County College. Diane brought the policy which does not specify what community college rate is used to determine payment so the board felt that she could be reimbursed her credit hours but not any additional fees. Diane will mark this part of the policy to be reviewed. It was suggested that maybe after the Long Range Planning is done that the Policy committee go through the policy one chapter per meeting for reviewing purposes.
10. Any and all other business the Board may wish to discuss - Diane said that we made up 900 brochures to go in the Chamber's welcome packets. The Business Expo will be March 1 and Diane will have time slots for choose at the next board meeting. Diane also reminded the board that the next McHenry County Trustee program will be here on April 24 in the evening. The speaker will be Michael Stephens
11. Adjourn - The meeting adjourned at 8:08 p.m

Respectfully submitted,

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Administrative Assistant

Reviewed by,

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Secretary