

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, March 13, 2008
7:00 p.m.

Cary Area Library
Meeting Room
1606 Three Oaks Road

MINUTES

1. Call to order, Tom Garvin, Board President - Library Board President Tom Garvin called the meeting to order at 7:03 p.m.
2. Roll call, Margaret Myers, Secretary - Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Rebecca Lee, Scott Migaldi and Margaret Myers. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
Regular Board meeting February 14, 2008 - The minutes from February 14, 2008 were reviewed. Migaldi corrected item 7C; the number six is missing from the amount \$1,056.98 which was part of a correction from the previous month. The amount is correct in item 3A. Motion to approve the corrected minutes was made by Myers, Kalchbrenner seconded. On roll call Garvin, Kalchbrenner, Migaldi and Myers aye, Lee abstained. Motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer -
Kalchbrenner reported that the library opened the month with \$2,237,800.00. Interest is still over the yearly project at 137%. All accounts are within or slightly below yearly projections. The snowplowing bill has put that account over but not over the Budget & Appropriation amount. The month ended with a balance of \$2,108,300.00. Myers motioned to approve the treasurer's report, Migaldi seconded. On roll call all ayes, motion approved.
6. Approval of bills
February 2008 - Kalchbrenner presented the board with bills totaling \$128,079.13 with an additional \$22,089.46 in checks written after the bookkeepers visit for a total of \$150,168.59. Migaldi motioned to approve paying the bills, Kalchbrenner seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. February statistics – the month's statistics were presented
 - b. Dept. news – the director presented the department news
 - c. Director's report

8. Unfinished Business

a. Long Range Planning Committee update

Review of plan for final approval - Diane had made the corrections from the last board meeting and had posted the updated plan for review prior to the meeting. Gary had submitted a few minor word replacements and Diane presented those to the board. Migaldi motioned to approve the Long Range Plan with the suggested corrections, Kalchbrenner seconded. On roll call all ayes, motion approved.

9. New business

a. Review and approve Executive Work Space Consultants' proposal for space needs analysis - The board reviewed the proposal and Lee suggested having a rate amount added to the paragraph regarding early termination. Migaldi also asked if the terms of Net 15 could be changed to Net 30 to work within our monthly payment schedule. Lee motioned to enter into agreement with Executive Work Space Consultant's for space analysis of the library with the above corrections. Migaldi seconded. On roll call all ayes, motion approved.

10. Any and all other business the Board may wish to discuss - Diane had new keychain carabineers for each of the board members. These will be given out at the Open House on April 13. Publicity for that will start to go out next week and Cheryl will be starting to solicit items for giveaways from the local businesses.

11. Adjourn - The meeting adjourned at 8:18 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary