

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Tuesday, October 6, 2009
7:00 p.m.

Cary Area Library
Meeting Room
1606 Three Oaks Road

MINUTES

Corrected 11/20/09

1. Call to order, Margaret Myers, Board President – Library Board President Margaret Myers called the meeting to order at 7:03 p.m.
2. Roll call *Tom Garvin* – Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Margaret Myers and Jan Polep. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
 - a. Regular Board meeting September 10, 2009 - In the absence of Rebecca Lee Myers assigned Garvin as Secretary for the meeting for signing purposes. The minutes from September 10, 2009 were reviewed. Since a quorum from the past meeting was not present the minutes were tabled.
4. Communications
 - a. Public hearing regarding proposed property tax levy - No one was present for the hearing. Rebecca Lee entered the meeting at 7:06 p.m. and Gary Neudahl entered the meeting at 7:07 p.m. The minutes were then reviewed, Neudahl had 3 corrections: in paragraph 9d the word “approve” should be “approval” and paragraph 10 “sift” card should be “gift” card and “Savario’s” should be “Saverio’s”. Kalchbrenner motioned to approve the minutes as corrected, Garvin seconded. On roll call Garvin, Myers, Neudahl and Polep aye, Kalchbrenner and Lee abstained. Motion approved.
5. Treasurer’s report, Barbara Kalchbrenner, Treasurer - Kalchbrenner reported the month opened with \$2,035,900.00. We received \$651,990.79 in tax receipts from Lake and McHenry County. There was a refund from EBSCO for \$78.26 for subscriptions that have been cancelled. All spending is on track. According to the latest I-fax from Illinois Funds there will be no change in interest rates anytime soon. Lee motioned to accept the treasurer’s report, Neudahl seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. September 2009 - Kalchbrenner presented the board with bills totaling \$124,201.18 with an additional \$6,677.52 in checks written after the bookkeepers visit for a total of \$130,878.70. No large bills or any out of ordinary bills. We paid Sterling Services \$1,248.85 for carpet cleaning; we paid the Northwest Herald \$526.10 for republishing the levy hearing and also the black box for the levy. We paid \$1,339.00 to Stand Guard for the deposit for additional cameras, \$1,875.00 to Rob Zschernitz for the quarterly consulting and \$521.75 to Signet Signs for replacing lights in our sign. Part of Automatic Fire Systems bill of \$557.00 was for moving one of the sprinkler heads from inside the vending café to outside the café wall along with the quarterly inspection. We also made a donation of \$100 to the Cary District 26 Foundation as a sponsor of the Cary Shuffle. Garvin motioned to approve paying the bills, Lee seconded. On roll call all ayes, motion approved.

7. Librarian's report
 - a. September statistics – the director presented the Sept. statistics
 - b. Dept. news – the department news was presented
 - c. Director's report

8. Unfinished Business
 - a. Discuss and approve the updated policy - Diane had posted the updated policy for review but still had a few items unresolved. For unattended children she still had no verification as to an age that they can be left alone. She will also try to contact the police department to see if they would be willing to work with us if children are left here after closing. The section on the different committees had been questioned; *if we do all meetings as committee* of the whole does this still apply? Diane will try to wrap up these loose ends and we can review again at the personnel policy review meeting next week. That meeting date was set for Oct. 15 at 6:00 p.m.

9. New business
 - a. Discuss and approve Resolution 09-10-A Determining Financing of 2009/2010 Building Plan - This is the resolution that was preapproved 2 months ago. It lists the repairs needed to be paid out of special reserve at a cost of \$29,850.00. Neudahl motioned to approve Resolution 09-10-A, Polep seconded. On roll call all ayes, motion approved.
 - b. Discuss and Approve Ordinance No. 09-10-1 An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2009/2010 - This is the levy we do every year. Garvin motioned to approve Ordinance 09-10-1; Kalchbrenner seconded. On roll call all ayes, motion approved.

10. Any and all other business the Board may wish to discuss - Diane had the Per Capita grant ready to sign by Margaret and Rebecca.

11. Adjourn – The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary