

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

**Thursday, December 11, 2008
7:00 p.m.**

**Cary Area Library
Meeting Room
1606 Three Oaks Road**

MINUTES

1. **Call to order, Tom Garvin, Board President**
Library Board President Tom Garvin called the meeting to order at 7:00 p.m.
2. **Roll call, Margaret Myers, Secretary**
Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, John Morrison, Margaret Myers and Gary Neudahl. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. **Approval of board minutes from:**
 - a. **Regular Board meeting November 20, 2008** - The minutes from November 20, 2008 were reviewed. Myers motioned to approve the minutes, Kalchbrenner seconded. On roll call Garvin, Kalchbrenner, Myers and Neudahl aye, Migaldi and Morrison abstained. Motion approved.
4. **Communications**
5. **Treasurer's report, Barbara Kalchbrenner, Treasurer**
Kalchbrenner reported the library opened the month with \$2,647,500.00. We received \$1,234.56 from Lake County and \$5,087.68 from McHenry Co in tax receipts. The audit fund is currently in the negative but will be adjusted after Arlene does the journal entries from the audit. The library also received \$2,600.00 in fines for the month. The month closed with a balance of \$2,518,200.00. Morrison motioned to accept the treasurer's report, Myers seconded. On roll call all ayes, motion approved.
6. **Approval of bills**
 - a. **November 2008** - Kalchbrenner presented the board with bills totaling \$125,916.21 plus an additional \$13,908.27 in checks written after the bookkeeper's visit for a total of \$139,824.48. Larger checks included \$3,101.96 to CL Graphics for the newsletter and printing of the Lincoln book logs and bookmarks. This is a joint venture with the McHenry Co. Libraries and we ordered and printed all of the logs and the other libraries will be reimbursing us. There was \$3,910 to 3M for the annual renewal on the self check machine, \$4895 deposit to Meilahn Manufacturing for the new shelving and \$213 to Standguard for relocating the cameras while the library is in the meeting room. Neudahl motioned to approve paying the bills, Migaldi seconded. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **November statistics** – the director presented the statistics for the month
 - b. **Dept. news** – the director presented the department news
 - c. **Director's report**

8. Unfinished Business

- a. **Renovation project update** - the work is going along very well and Gus is working with staff and the workers to keep things on schedule. The meeting rooms ended up getting done earlier and after this meeting we will be relocating the "little library" from the south side to the north so that the carpet and paint can be done on that side. This will give the staff more room on the larger side of the meeting room. Administration will also be done next week instead of while Karen and Diane are on vacation. Karen will be gone Dec. 21 to 28th, Diane from the 27th to Jan 5th.
- b. **Roof replacement update** - The roof can't be started until they have 3 clear weather days to work. Jeff from American Roofing is keeping in contact with us and will advise us on when they can start.
- c. **County Clerk follow-up** - our attorney is on a trial so he can't set up a meeting with Katherine Schultz until it's completed.

9. New business

- a. **Discuss and approve Resolution 08-12-1 An Ordinance Levying Taxes for Library Purposes for the Fiscal Year 2008/2009** - This is the annual levy to go along with the Truth in Taxation Ordinance passed last month. The library is asking for a 22.3% increase. Migaldi motioned to approve Resolution 08-12-1, Myers seconded. On roll call all ayes, motion approved. Along with the Levy there was a Certificate of Levy that Myers as secretary needed to sign.
- b. **Appoint deputy registrars for candidate petition filing** - Diane needed Margaret as secretary to authorize staff members to accept filing petitions from trustee candidates. Diane, Karen, Charlotte, Sue Zaker and Jane are the staff authorized to accept the petitions.

10. **Any and all other business the Board may wish to discuss** - For the vending café our current vendor had brought by a hot drink machine for staff and the board to sample. She gave the trustees a tour of the library to see the status of the renovation project. Gary questioned the proposed Internet Filtering Bill and whether we are current with what is being proposed. There was also a bulletin from the Illinois State Retirement Fund about the decline in funds due to the stock market issues. This will impact our rates but the exact number won't be determined until January 2009

11. **Adjourn** - the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary