

# CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, February 14, 2008  
7:00 p.m.

Cary Area Library  
Meeting Room  
1606 Three Oaks Road

## MINUTES

1. Call to order, Tom Garvin, Board President - Library Board President Tom Garvin called the meeting to order at 7:05 p.m.
2. Roll call, Margaret Myers, Secretary -Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Scott Migaldi, John Morrison, Margaret Myers and Gary Neudahl. Also present were Library Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
  - a. Regular Board meeting January 10, 2008 - The minutes from January 10, 2008 were reviewed. Two corrections were made; the word "Agenda" should be replaced with "Minutes" and in item #6A the amount for MNJ Technologies should be \$1,056.98, not \$1.56.98. Migaldi motioned to approve the minutes as corrected; Myers seconded. On roll call all ayes, motion approved.
  - b. Committee of the Whole, Long Range Planning meeting January, 26, 2008 - The minutes from January 26, 2008 were reviewed. Myers motioned to approve the minutes, Kalchbrenner seconded. On roll call Garvin, Kalchbrenner, Myers and Neudahl aye, Migaldi and Morrison abstained. Motion approved
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer

Kalchbrenner reported the library opened the month with \$2,339,900.00. All taxes and final interest have been received. Interest received is still above projections; almost \$4000 was received last month from the Prime fund alone. Fines were up \$3400 and there was a \$1000.00 donation from the estate of Betty Gies who was a very active library user. The month closed with a balance of \$2,237,800.00. Migaldi motioned to accept the treasurer's report, Myers seconded. On roll call all ayes, motion approved.
6. Approval of bills
  - a. January 2008 - Kalchbrenner presented the board with bills totaling \$150,820.08 plus an additional \$3,961.64 in checks written after the bookkeepers visit for a total of \$154,781.72. Larger bills included \$1,240 to E. Carlson for plowing, \$600.00 to American Roofing for inspection and patch work, \$1,646 to CDW Government for new computer and parts, \$2,995.99 to MNJ Technologies for the new router and accessories for the additional T1 line. Migaldi motioned to approve paying the bills, Myers seconded. On roll call all ayes, motion approved.

7. Librarian's report
  - a. January statistics- the month's statistics were presented.
  - b. Dept. news- the Director presented the Dept. news.
  - c. Director's report-The same changes made to the minutes also applied to the director's report. The amount of the check to MNJ Technologies is \$1,056.98, not \$1.56.98.
  
8. Unfinished Business
  - a. Long Range Planning Committee update  
Review of plan for final approval – The director handed out copies of the LRP with the Goals, Objectives and Activities filled in from the last meeting. She had also asked staff for input and those comments were inserted where appropriate. Several items were missing one of the 3 above categories and the board first went through and filled in the remaining missing items. Diane then went through the staff comments and discussed what could be done, changed or deleted. The plan was not approved based on the changes made; approval will be deferred until the March board meeting.
  
9. New business – there was no new business.
  
10. Any and all other business the Board may wish to discuss – there was no additional business discussed.
  
11. Adjourn - the meeting adjourned at 9:05 p.m.

Respectfully submitted,

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Administrative Assistant

Reviewed by,

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Secretary