

CARY AREA PUBLIC LIBRARY DISTRICT BOARD MEETING

Thursday, May 14, 2009
7:00 p.m.

Cary Area Library
Meeting Room
1606 Three Oaks Road

MINUTES

1. Call to order, Tom Garvin, Board President –
Library Board President Tom Garvin called the meeting to order at 7:02 p.m.
2. Roll call, Margaret Myers, Secretary –
Present were Library Trustees Tom Garvin, Barb Kalchbrenner, Margaret Myers, and John Morrison. Also present were Trustee elect Jan Polep, Director Diane McNulty and Administrative Assistant Karen Long.
3. Approval of board minutes from:
 - a. Regular Board meeting April 9, 2009 - The minutes from April 9, 2009 were reviewed. Kalchbrenner motioned to approve the minutes, Myers seconded. On roll call Garvin, Kalchbrenner, Morrison and Myers aye, motion approved.
4. Communications
5. Treasurer's report, Barbara Kalchbrenner, Treasurer –
Kalchbrenner reported the library opened the month with \$1,723,500.00. Tax receipts from McHenry and Lake Counties will start coming in by the end of the month. The per capita grant funds are still in limbo; Diane had heard it could be received as late as August. We received \$3020.78 in Personal Property Replacement Taxes and a payment from Young Rembrandts for \$30.00. The month closed with a balance of \$1,616,100.00. Myers motioned to accept the treasurer's report, Morrison seconded. On roll call all ayes, motion approved.
6. Approval of bills
 - a. April 2009 –
Kalchbrenner presented the board with bills totaling \$160,230.45 with an additional \$5,103.56 in checks written after the bookkeepers visit for a total of \$165,334.01. Larger bills included \$235.70 to Standguard for relocating one of the alarm boxes to the new café wall; \$823.84 to Source One (a new office supplier) for cartridges for the poster printer, \$396 to Automatic Sprinkler for the quarterly inspection and \$1000 to Patty Sherlock for her upcoming visit. Her visit and fees are being split between the library and the 2 junior high schools. Kalchbrenner motioned to approve paying the bills, Morrison seconded. On roll call all ayes, motion approved.
7. Librarian's report
 - a. April statistics – The April statistics were presented
 - b. Dept. news – The Department news was presented
 - c. Director's report

8. Unfinished Business

a. Renovation project update –

The shade installers are still having issues getting it to work. Parts for the desk are on order and we are waiting for them to come in.

9. New business

a. Review and discuss library policy –

The policy from section 2.4 to 4.8 was reviewed, edited and discussed. Diane also presented a draft copy of Child Protection Policy and Staff checklist that our insurance company wants included in the policy. The insurance review is in several weeks and Diane wanted to add the draft now so that we can show it to them.

b. Swearing in of newly elected trustees - Tom Garvin and Jan Polep took the oath of office. John Morrison was thanked for his years of service to the board with a gift and refreshments. Gary Neudahl entered the meeting at 8:10 p.m.

10. Any and all other business the Board may wish to discuss – there was no other business discussed.

11. Adjourn - The meeting adjourned at 8:59 p.m.

Respectfully submitted,

Administrative Assistant

Reviewed by,

Secretary